

COMPETENT LEADER

Project List

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| Project 1 - Listening and Leadership Project 2 - Critical Thinking Project 3 - Giving Feedback Project 4 - Time Management Project 5 - Planning and Implementation | Project 6 - Organising and Delegating Project 7 - Developing your Facilitation Skills Project 8 - Motivating People Project 9 - Mentoring Project 10 - Team Building |
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C - Compulsory
C* - Compulsory, must do either one

PROJECT MATRIX

| ROLE | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 |
|---|------------|------------|-------------|-----------------|------------|------------|------------|-----------------|------------|------------------|
| Speaker | | | | ● | ● | | | | | |
| Speech Evaluator | ● | ● | ● C | | | | | ● | | |
| Timer | | | | ● C | | | | | | |
| Grammarians | ● | ● | ● C | ● | | | | | | |
| Ah-Counter | ● | | | | | | | | | |
| Table Topics Speaker | ● | | | | | | | | | |
| Table Topics Master | | | | ● | ● | | ● | | | |
| General Evaluator | | ● | ● C | | ● | | ● | ● | | ● C |
| Toastmaster (Meeting Chairperson) | | | | ● | ● | | ● | ● | | ● C |
| Help to Organise a Club Speech Contest | | | | | | ● | | | | |
| Chair a Club Speech Contest | | | | | | | | | | ● |
| Help Organise a Club Special Event | | | | | | ● | | | | |
| Chair a Club Special Event | | | | | | | | | | ● |
| Help Organise a PR Campaign | | | | | | ● | | | | |
| Chair a PR Campaign | | | | | | | | ● C* | | ● |
| Help Organise a Club Membership Campaign or Contest | | | | | | ● | | | | |
| Chair a Club Membership Campaign or Contest | | | | | | | | ● C* | | ● |
| Help Produce the Club Newsletter | | | | | | ● | | | | |
| Assist the Club Webmaster | | | | | | ● | | | | |
| Serve as Club Newsletter Editor or Club Webmaster | | | | | | | | | | ● |
| Befriend a Guest at a Club Meeting | | | | | | | ● | | | |
| Mentor for a New Member | | | | | | | | | ● | |
| Mentor for an Existing Member | | | | | | | | | ● | |
| Guidance Committee Member (HPL) | | | | | | | | | ● | |
| NUMBER OF ROLES TO BE COMPLETED FOR EACH PROJECT | (3) | (2) | (3C) | (1C + 1) | (3) | (1) | (2) | (1C + 2) | (1) | (2C OR 1) |